

3-20-1975

## Board of Trustees Minutes, March 20, 1975

Eastern Washington State College

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BOARD OF TRUSTEES  
Eastern Washington State College  
March 20, 1975

The Board of Trustees of Eastern Washington State College held its regular meeting on Thursday, March 20 in the Pence Union Building Council Chambers.

BOARD OF TRUSTEES PRESENT

Mr. Ronald E. Robinson, Chairperson  
Mr. Jerome W. Page, Vice Chairperson  
Mr. Merle W. Haffner  
Mr. Morris G. Shore  
Mrs. Frederick Wilson, Jr.

STAFF PRESENT

Dr. Emerson Shuck, President  
Dr. Philip Marshall, Vice President for Academic Affairs  
Dr. Daryl B. Hagie, Vice President for Student Services  
Mr. Fred S. Johns, Vice President for Business Management  
Mr. Kenneth R. Dolan, Secretary, Board of Trustees  
Mr. Henry Koslowsky, Director, Public Information  
Dr. Elroy McDermott, President, Faculty Organization

PRESS PRESENT

Jeff Lorello, Easterner  
Joan Applegate, Spokesman-Review

BUSINESS MEETING

Chairperson Robinson called the business meeting to order at 5:50 p.m. Thursday, March 20, 1975.

SPECIAL COMMITTEE

Chairperson Robinson appointed a special committee made up of Mr. Morris G. Shore and himself which will be responsible for investigating the possibility of continued use of the memorial field house as an indoor tennis facility after the completion of the EWSC Pavilion. The committee will work with the administration and report back at an early meeting.

MINUTES APPROVAL

Motion #03-75-01: "That the minutes of the February 26, 1975 Board of Trustees meeting be approved."

Motion by Mr. Page, seconded by Mr. Haffner; approved unanimously.



PRESIDENTS' REPORTS

Dr. Emerson Shuck, President of Eastern Washington State College, reported on a number of College related subjects.

Dr. Elroy McDermott, President of the Faculty Organization, reported on faculty activities.

Mr. Richard Soss, President of the Alumni Association, reported on Alumni activities.

Mr. Gary Nisker, Speaker of the A.S. Legislature, substituted for Mr. Patrick Hayes and reported on student activities.

SPECIAL REPORT

Mr. Jerome W. Page and Mr. Morris G. Shore, members of the Board's committee on Affirmative Action, reported on the progress to date in drafting the College's Affirmative Action Program. Draft #5 was presented and the Board again asked for comments and gave individuals wishing to make comments until May 16 to do so. The Plan is now scheduled for final adoption at the May 29 Board of Trustees meeting.

COMMITTEE OF ONE THOUSAND

Chairperson Robinson expressed the appreciation of the entire Board for the effort made, on behalf of the EWSC faculty, by the Committee of One Thousand in securing legislative funding of a substantial salary increase. He asked that letters be sent to the Co-Chairmen of the Committee expressing the Board's appreciation.

SPECIAL EVENTS BUILDING LANDSCAPING

Motion #03-75-02: "That the contract for landscaping and site improvements for the HPERA Phase III Special Events Building be awarded to Nelson Landscaping Services."

Motion by Mrs. Wilson, seconded by Mr. Haffner; motion approved. Voting yes, Mrs. Wilson, Mr. Haffner and Mr. Shore; voting no, Mr. Page and Mr. Robinson.

TRAFFIC AND PARKING REGULATIONS

Motion #03-75-03: "That the amendments to WAC 172-116 Traffic and Parking Regulations be approved."

Motion by Mrs. Wilson, seconded by Mr. Page; approved unanimously. (See appendix A)

AMENDMENT TO THE A.S. CONSTITUTION

The Board of Trustees took no formal action on the proposed amendment to WAC 172-114-040 Article 3, Section 7, Clause I of the Associated Students Constitution. This amendment would have given full authority to the A.S. Legislature for disbursement of all Services and Activities fee revenue. The Board by taking no action lets stand the original section of the A.S. Constitution dealing with the legislature's responsibility for the disbursement of A.S. funds.



SPECIAL COURSE FEES

Motion #03-75-04: "That the Special Course Fees as submitted be approved."

Motion by Mr. Haffner, seconded by Mr. Page; approved unanimously. (See Appendix B)

MODERN LANGUAGE LABORATORY

Motion #03-75-05: "That the Modern Language Laboratory in the Department of Foreign Languages be named in honor of Miss Retta Z. Babcock."

Motion by Mrs. Wilson, seconded by Mr. Page; approved unanimously.

COLLEGE WORK STOPPAGE POLICY

Motion #03-75-06: "In the event of a strike or work stoppage the College will, unless it becomes evident that there is danger to personal safety, attempt to maintain to the degree possible regular services for students, faculty, and staff and to continue operation of all academic programs in as normal a manner as possible so long as minimum existing academic standards are maintained. Academic personnel and all other employees of the College who withhold their services or who do not perform their assigned duties will obviously not receive pay for that period when they withhold their services or fail to perform their assigned duties unless on authorized leave with pay." (This version is different from the one submitted at the meeting and shown in the attachments. It was amended at the meeting.)

Motion by Mrs. Wilson, seconded by Mr. Shore; approved unanimously.

TRANSMITTAL OF AGENDA ITEMS, Amendment to College By-Laws Section 200.30.31

Motion #03-75-07: "That all matters placed upon the written agenda shall be transmitted to the Secretary of the Board by the President of the College. The President shall transmit to the Board any written recommendations adopted by the Faculty Organization which are conveyed by the elected head of the Faculty Organization with that request (see Section 402.10.21 College By-Laws) and any written recommendations adopted by the elected head of the Associated Students with that request (see Section 700.15.50 College By-Laws). The Chairman of the Board in consultation with the President of the College shall determine in what manner such recommendations shall be presented in the agenda of a regular or special meeting of the Board of Trustees."

Motion by Mrs. Wilson, seconded by Mr. Page; approved unanimously.

MASTER OF SOCIAL WORK

Motion #03-75-08: "That the request to submit the proposed Master of Social Work Program to the Council of Higher Education be approved."

Motion by Mrs. Wilson, seconded by Mr. Haffner; approved unanimously.



MASTER OF ARTS IN PUBLIC ADMINISTRATION

Motion #03-75-09: "That the request to submit the proposal for the Master of Arts in Public Administration to the Council of Higher Education be approved."

Motion by Mrs. Haffner, seconded by Mrs. Wilson; approved unanimously.

The members of the Board of Trustees expressed interest in both graduate programs and asked that they be given an opportunity to explore each in detail.

The June Board of Trustees meeting was tentatively scheduled to include a report and study session during which the Dean of the School of Social Work and his staff, and the Dean of the College of Letters and Sciences and his staff would have the opportunity to discuss in depth their respective programs.

A.S. CONSTITUTION AMENDMENT

Motion #03-75-10: "That motion #02-75-05 be reconsidered."

Motion by Mrs. Wilson, seconded by Mr. Haffner; approved unanimously.

Mr. Page and Mr. Haffner voted on the prevailing side of the motion at a prior meeting.

Motion #03-75-11: "That the reconsidered motion be tabled until the April 28 Board of Trustees meeting."

Motion by Mrs. Wilson, seconded by Mr. Haffner; approved unanimously.

EXECUTIVE SESSION

Chairperson Robinson called an Executive Session at 10:00 p.m. for the purpose of discussing Personnel matters. Chairperson Robinson called the regular meeting back into order at 11:00 p.m.

PERSONNEL ACTIONS

Motion #03-75-12: "That the Faculty and Administrative Personnel Actions contained in agenda item IV A and B be approved."

Motion by Mrs. Wilson, seconded by Mr. Shore; approved unanimously. (see appendix C)

The Board of Trustees deferred action on the addendum to the personnel actions which was submitted at the Board of Trustees meeting. (see agenda item addendum IV a)

AUTHORITY TO IMPLEMENT SALARY INCREASE

Motion #03-75-13: "That authority to implement the faculty and exempt administration salary increase authorized by the Washington State Legislature be approved."

Motion by Mrs. Wilson, seconded by Mr. Page; approved unanimously.



NEXT MEETING DATE

The next meeting of the Board of Trustees was set for May 1, 1975 at 6:30 p.m. in the Pence Union Building Council Chambers on Eastern Washington's State College campus.

ADJOURNMENT

The meeting was adjourned at 11:05 p.m.

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Ronald E. Robinson  
Chairperson

---

Kenneth R. Dolan  
Secretary, Board of Trustees



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Ronald E. Robinson  
Chairperson

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Kenneth R. Dolan  
Secretary, Board of Trustees



## AGENDA

EASTERN WASHINGTON STATE COLLEGE  
Board of Trustees  
Pence Union Building, Council Chambers  
5:30 p.m., March 20, 1975

- I. Approval of the minutes of the February Board of Trustees meeting.
- II. Reports
  - A. Presidents' Reports
  - B. Board of Trustees' Committee on Affirmative Action
- III. Continuing and New Business
  - A. Building and Planning
    1. Contract award for Phase III Special Events Building Landscaping and Site Improvement. Attachment III A. 1
  - B. Policies and Procedures
    1. Amendments to traffic and parking regulations - WAC 172-116  
A.P.A. Hearing Attachment III B. 1
    2. Amendment to A.S. Constitution - WAC 172-114-040, Article III, Section 7, Clause I Emergency A.P.A. Hearing Attachment III B. 2
    3. Special Course Fees Attachment III B. 3
    4. Naming of modern language laboratory Attachment III B. 4
    5. College work stoppage or strike policy Attachment III B. 5
    6. Procedure for transmittal of items for Board of Trustees agenda. Attachment III B. 6
    7. Authority to implement the faculty and exempt administration salary increase authorized by the Washington State Legislature.
  - C. New Graduate Programs
    1. Request approval to submit the proposal for the Master of Social Work program to the Council on Higher Education. Mailed Previously
    2. Request approval to submit the proposal for the Master of Arts in Public Administration program to the Council on Higher Education. Mailed Previously
- IV. Personnel Actions
  - A. Faculty Attachment IV A
  - B. Administration Attachment IV B



PERSONNEL ACTIONS

A. Academic

1. Faculty Appointments - 1974-75 (Part Time):

- Adolf, Georgia, Substitute Teacher, Campus Nursery School, February 24, 2 hours. Salary: \$10.
- Anast, Philip, Professor of Psychology; team member, Workshop on Aging, Department of Social & Health Services project, February 25 and 26. Salary: \$133 (grants/contracts funds).
- Atwood, Robert W., Associate Professor of Psychology; team member, Workshop on Aging, Department of Social & Health Services project, February 25 and 26. Salary: \$133 (grants/contracts funds). Two Human Communications Workshops held at Clark AFB, Philippines, March 14 through 30. Salary: \$1,300 (grants/contracts funds).
- Balducci, Tito, Graduate Teaching Fellow in Education, February 17 through June 13 (half time). Salary: \$720.
- Bell, Donald R., Professor of Psychology; Human Communications Workshop held at Rhein-Main, Germany, March 14 through 31. Salary: \$650 (grants/contracts funds).
- Callender, Lynn R., Associate Professor of Education; 4 credits, Winter Quarter. Salary: \$660.
- Chinen, Terno, Instructor in P.E., 1 credit, Winter Quarter. Salary: \$200.
- Daugharty, David M., Associate Professor of Mathematics; 4 credits, Winter Quarter. Salary: \$792.
- Dodson, Edward W., Visiting Associate Professor of Education; services as Training Consultant, Department of Social & Health Services, February 15, 16, and 17. Salary: \$450 (grants/contracts funds).
- Durrie, George A., Assistant Professor of Political Science; Workshop Consultant, Department of Social & Health Services project, January 13, 28, February 28, and March 25. Salary: \$400 (grants/contracts funds).
- Flynn, James D., Associate Professor of Education and Psychology; workshop, Department of Social & Health Services, March 3 through 12. Salary: \$400 (grants/contracts funds). Human Communications Workshop held at Langley AFB, Virginia, March 13 through 31. Salary: \$1,300 (grants/contracts funds).
- George, Philip R., Professor of Education; 3 credits, January 6 through February 12. Salary: \$495.
- Gray, Roger, Visiting Instructor in Education, 1 credit, Winter Quarter. Salary: \$165.
- Hall, Wayne H., Associate Professor of Education and Mathematics; 4 credit course held at Richland, Winter Quarter. Salary: \$792.
- Hart, Linda, Assistant Project Director, EPDA Vocational Curriculum Project, February 1 through 26. Salary: \$1,185 (grants/contracts funds).
- Herold, Robert C., Associate Professor of Political Science; Workshop Consultant, Department of Social & Health Services project, January 13, 14, 21, March 25 and 26. Salary: \$325 (grants/contracts funds).
- Hicks, Gail F., Assistant Professor of Psychology; team member, Workshop on Aging, February 25 and 26. Salary: \$133 (grants/contracts funds).
- Hornfelt, Archie J., Associate Professor of Industrial Education & Technology, January 31 through March 1; 2 credit course held at Kennewick. Salary: \$350.73.



Faculty Appointments - 1974-75 (Part Time - Continued):

- Kass, Henry D., Professor of Political Science; Workshop Consultant and Coordinator, Department of Social & Health Services project, February 16 through March 29. Salary: \$1,912.50 (grants/contracts funds).
- Mahoney, Shane E., Assistant Professor of Political Science; Workshop Consultant and Coordinator, Department of Social & Health Services project, January 13, 14, 20 and 21, February 28. Salary: \$200 (grants/contracts funds).
- Maney, James J., Professor of Education and Psychology; one Human Communications Workshop held at Wallace, Idaho, January 24 through February 8, and two held at Pope AFB, North Carolina, March 17 through 30. Salary: \$2,050 (grants/contracts funds).
- Martinen, Gordon D., Professor of Education; services in Indian Teacher Aide Program, January 6 through 28. Salary: \$430 (grants/contracts funds).
- Midgley, Elaine, Substitute Teacher, Campus School, February 14 and 24 (1½ days). Salary: \$37.50.
- Mitchell, Bruce M., Professor of Education; services in Career Opportunities Program, January 30 through February 6. Salary: \$500 (grants/contracts funds). Services in Indian Teacher Aide Program, February 17 through 20. Salary: \$995 (grants/contracts funds).
- Morgenstern, Robert E., Assistant Professor of Psychology; two Human Communications Workshops held at Yokota AB, Japan, March 14 through 29. Salary: \$1,300 (grants/contracts funds).
- Morrill, Correen, Assistant Professor of Education; 1 credit course held at Pasco, February 7 and 8. Salary: \$176.67.
- Morrison, Karl R., Professor of Art; 3 credit course held in Moses Lake, October 4 through November 2. Supplemental payment: \$67.88.
- Neubauer, Robert, Associate Professor of Social Work; Workshop Consultant, Department of Social & Health Services project, January 13 through February 17. Salary: \$200 (grants/contracts funds).
- Nolan, Robert L., Substitute Teacher, Campus School; one hour per day from March 3 through 7. Salary: \$37.50.
- Powers, Walter L., Professor of Education and Psychology; two Human Communications Workshops held at Osan AFB, Korea, March 14 through 28. Salary: \$1,300 (grants/contracts funds).
- Reid, Hazel E., Substitute Teacher, Campus School, February 26. Salary: \$25.
- Roll, Herbert W., Assistant Professor of Sociology; Workshop Consultant, Department of Social & Health Services project, January 13 through 21, and March 5 through 7. Salary: \$437.50 (grants/contracts funds).
- Sampson, Dick T., Associate Professor of Psychology; Workshop Consultant, Department of Social & Health Services project, March 17 through 21. Salary: \$400 (grants/contracts funds).
- Scott, Carol S., Laboratory Instructor in Home Economics, Spring Quarter. Salary: \$1,110.
- Shaw, Alvie L., Professor of Education; administrative duties in Career Opportunities Program, February 6 through 8. Salary: \$250 (grants/contracts funds).
- Shreeve, William C., Professor of Education; 1 credit, Winter Quarter. Salary: \$200.
- Smith, Norma J., Substitute Teacher, Campus School, February 14 and March 3 through 7. Salary: \$150.
- Sterner, Gary, Assistant Professor of Psychology; Human Communications Workshop held at CCK AB, Taiwan, March 14 through 29. Salary: \$650 (grants/contracts funds).



Faculty Appointments - 1974-75 (Part-Time - Continued):

Uphus, Michael A., Substitute Teacher, Campus School, March 3 through 7 (2½ days). Salary: \$62.50.  
Wilkins, Robert F., Associate Professor of Education; services in Indian Teacher Aide Program, February 17 and 18. Salary: \$200 (grants/contracts funds).  
Williams, William G., Associate Professor of Education; 2 credit course held in Walla Walla, January 29 through February 12. Salary: \$343.50.

Faculty Appointments - Summer 1975:

Nelson, Frank E., Associate Professor of Business Education; services in General Academic Advising, three-fourths time.  
Patton, Nancy L., Assistant Professor of English; services in General Academic Advising, full time.

Faculty Appointments - 1975-76:

Heacox, Milton L., Captain, Assistant Professor of Military Science. Military appointment.  
Myers, Robert C., Captain, Assistant Professor of Military Science. Military appointment.

2. Resignations:

Hagelstange, Gabriele, Assistant Professor of German; effective June 13, 1975.

Ortiz, Sarah, Graduate Teaching Fellow in Education; effective February 14, 1975.

Post, Larry J., Graduate Teaching Fellow in Industrial Education and Technology; effective February 14, 1975.

3. Leave of Absence (without pay):

Anderson, Philip N., Assistant Professor of Accounting; academic year 1975-76.

4. Change of Status:

Anderson, Robert B., Professor of Health and Physical Education; resignation as Director of Athletics; return to full-time teaching effective academic year 1975-76.

5. Retention of Non-Tenured Faculty for 1975-76:

Arndt, Armin W., Jr., Assistant Professor of Applied Psychology (1972)  
Askman, Tom K., Assistant Professor of Art (1972)  
Baillie, Allan S., Assistant Professor of Management (1971)  
Barr, William E., Bibliographer (1972)  
Bartschot, Rita, Visiting Instructor in Chemistry (1974)  
Black, James A., Assistant Professor of Recreation & Park Admin. (1972)



Retention of Non-Tenured Faculty for 1975-76 (Continued):

Blanche, Jerry D., Assistant Professor of Communication Studies (1973)  
Bowin, Robert B., Associate Professor of Management (1973)  
Briscoe, Robert H., Visiting Instructor in Business Administration (1973)  
Brucker, Benjamin W., Jr., Assistant Professor of Elementary Educa. (1972)  
Bump, Edwin A., Associate Professor of Accounting (1973)  
Bunting, David C., Assistant Professor of Economics (1971)  
Doran, Arthur S., Assistant Professor of Dental Hygiene (1971)  
Earl, Sharon, Clinical Instructor in Dental Hygiene, Part Time (1974)  
Engene, Gene L., Assistant Professor of Drama (1970) (re-employed 1973)  
Fankhauser, G. Kathleen, Student Teacher Supervisor, Part Time (1970)  
Franklin, Joseph, Assistant Professor of Black Studies (1973)  
Frey, A. Kerry, Assistant Professor of Physical Therapy (1971)  
Goetter, William G. J., Assistant Professor of Elementary Educa. (1970)  
Halbert, Jean S., Student Teacher Supervisor, Part Time (1969)  
Hatmaker, Robert L., Associate Professor of Social Work (1974)  
Hawkins, Gregory W., Assistant Professor of Art (1973)  
Hicks, Gail F., Assistant Professor of Psychology (1974)  
Keeble, John R., Assistant Professor of English (1973)  
Kelly, Susan J., Catalog Librarian; Librarian I (1972)  
Kiser, Larry L., Assistant Professor of Economics (1971)  
Kraft, Wayne B., Assistant Professor of German (1968)  
Lloyd, Robert J., Assistant Professor of Art (1974)  
Luther, Joseph N., Assistant Professor of Urban & Regional Planning (1974)  
MacGregor, Janice L., Assistant Professor of Recreation & Park Admin. (1974)  
Miller, Barbara, Assistant Professor of Art (1973)  
Miller, Richard C., Visiting Lecturer in Biology, Part Time, 2 quarters (1974)  
Morrill, Correen M., Assistant Professor of Education (1973)  
Nelson, David W., Head Catalog Librarian; Librarian II (1972)  
Nelson, Roma A., Visiting Assistant Professor of Elementary Educa. (1974)  
Neubauer, Robert, Associate Professor of Social Work (1974)  
Noble, Karen L., Assistant Professor of Music (1973)  
Orton, Gayle, Lecturer in Dental Hygiene, Part Time (1972)  
Prather, Daniel B., Assistant Professor of Geography (1971)  
Reitsch, Judith H., Assistant Professor of Education (1973)  
Renner, Julie, Instructor in Dental Hygiene, Part Time (1972)  
Roll, Herbert W., Assistant Professor of Sociology (1974)  
Schaad, Beverly I., Assistant Professor of Home Economics (1973)  
Shin, Suk-Han, Assistant Professor of Geography (1969)  
Sublett, Christopher, Assistant Professor of Art (1973)  
Swan, Jack A., Assistant Professor of Mathematics (1970)  
Trejo, Ruben M., Assistant Professor of Art (1973)  
Whelton, Bartlett D., Visiting Assistant Professor of Chemistry (1974)  
Yarwood, Edmund, Assistant Professor of Russian and English (1968)  
Youngs, J. William T., Jr., Assistant Professor of History (1972)

B. Administrative

1. Change of Status:

Huff, Curtis D., from classified position as Administrative Services Manager A to exempt administrative position as Director of the Pence Union Building, effective March 1, 1975. Annual salary: \$12,410 (beginning step pay range 9). (Attachment IV.B)  
Quinn, Jack, from administrative-exempt position as Assistant Director of Physical Plant to move to the appropriate classified position, effective March 1, 1975. (Attachment IV.B)



Administrative (Continued)

2. Extension of Appointment:

Zehner, Darryl L., Hall Director, Dressler Hall, appointment extended through Spring Quarter (June 14, 1975). His appointment originally was to terminate March 30 contingent upon Dressler Hall occupancy rate which continues high. Salary of \$544.50 to be extended for three months through end of academic year.



To: Daryl Hagie, Vice President, Student Services

From: Ivan H. Zarling, Personnel Director

December 30, 1974

Proposed Exempt Status for Curt Huff

We have received Mr. Huff's set of current job responsibilities with a view toward making a recommendation to you as to whether or not his position should remain in the classified service (civil service) or not. It is our recommendation that Mr. Huff be exempted from civil service coverage for the following reasons:

1. He reports to a Vice President.
2. He has the responsibility of directing and managing the activities of the Pence Union Building.
3. Management of the PUB food service operation has been added to his responsibilities so that he now appears to have total responsibility for student service activities in the PUB.
4. He has the responsibility for managing vending and bus service contracts.

The Higher Education Personnel Rules quote the Civil Service Law RCW 28 B 16 in WAC 251-04-040 (1), concerning exemptions:

"The following classifications, positions, and employees of institutions of higher education and related boards are hereby exempted from coverage of this act:

- (1) Members of the governing board of each institution and related boards; all presidents, vice presidents and their confidential secretaries; administrative and personal assistants; deans, directors, and chairman; academic personnel; and executive heads of major administrative or academic divisions employed by institutions of higher education."  
(Underlined emphasis is ours.)

In a memo of explanation of these terms, Mr. Douglas Sayan, Director of the Higher Education Personnel Board, provided the following definition:

"Executive heads of major administrative divisions are assumed to be analogous in the hierarchy to vice presidents, deans, directors, and chairmen. An executive head of a major division will be in charge of a separate budget unit and direct subordinates. At the universities (and state colleges), directors may be included as executive heads."



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Comparing these definitions with Mr. Huff's reporting relationships and his responsibilities, it would appear to us to be quite proper to propose that his position be recognized to be on administrative exempt position.

IZ:mr



MEMO  
Eastern Washington State College

Emerson Shuck, President

cc: Board of Trustees

Fred S. Johns, Vice President for Business & Management *FL*

March 13, 1975

Change in status of Assistant Director of Physical Plant position.

It is recommended that the Board of Trustees change the status of the position of Assistant Director of Physical Plant, currently occupied by Jack Quinn, from administrative exempt to classified.

RCW 28B.16.040, which governs exemptions from the classified service, is quoted on attachment I. Mr. Quinn's position has been exempted by the Board of Trustees on the basis of the underlined words in sub-section (5), "Principal assistants to executive heads of major administrative or academic divisions." Mr. Quinn is the principal assistant to Mr. DePoe, Director of Physical Plant.

For several years, we have budgeted a professional mechanical engineer position in Physical Plant, but the position has never has been filled, because of the unique expertise and knowledge of the campus utilities systems possessed by Mr. H. Jack Reeves, who has been retained on a consulting basis for many years. Mr. Reeves has announced his intention to retire and has begun phasing out his business, and has advised us that his services may not be available after this year. We have therefore commenced recruiting for an engineer, which position will be in the classified service. The engineer position will be co-equal organizationally with Mr. Quinn's position. Mr. Quinn will continue to be responsible for building and grounds maintenance and custodial services. The engineer will be responsible for the central utility plant and campus wide utility systems, which are currently supervised directly by Mr. DePoe. Therefore, Mr. DePoe will operate with two immediate subordinates and Mr. Quinn's position will no longer be the "principal assistant."

Both positions should be in the same category, and since it would be difficult to defend two principal assistants to the Higher Education Personnel Board, it is my opinion that both positions should be classified. It is recommended that this action be made effective March 1, 1975.



Attachment I

28B.16.040 Exempted personnel. The following classifications, positions, and employees of institutions of higher education and related boards are hereby exempted from coverage of this chapter:

- (1) Members of the governing board of each institution and related boards, all presidents, vice presidents and their confidential secretaries, administrative and personal assistants; deans, directors, and chairmen; academic personnel; and executive heads of major administrative or academic divisions employed by institutions of higher education.
- (2) Student, part time, or temporary employees, and part time professional consultants, as defined by the higher education personnel board, employed by institutions of higher education and related boards.
- (3) The director, his confidential secretary, assistant directors, and professional education employees of the state board for community college education.
- (4) The personnel director of the higher education personnel board and his confidential secretary.
- (5) The governing board of each institution, and related boards, may also exempt from this chapter, subject to the employees right of appeal to the higher education personnel board, classifications involving research activities, counseling of students, extension or continuing education activities, graphic arts or publications activities requiring prescribed academic preparation or special training, and principal assistants to executive heads of major administrative or academic divisions, as determined by the higher education personnel board: Provided, That no nonacademic employee engaged in office, clerical, maintenance, or food and trade services may be exempted by the higher education personnel board under this provision. (Emphasis supplied)